

Title	Continuing Studies Credentials and Micro-Credentials
Number	F1011
Category	Instruction

1. PURPOSE

To define and ensure validity and consistency of the Continuing Studies credentials and micro-credentials awarded by Langara College.

2. DEFINITIONS

Competency-based – a system of instruction, assessment, feedback, self-reflection, and/or academic reporting that results in students demonstrating the skills, knowledge, and attributes required to perform activities and tasks in a defined setting.

Continuing Studies credential – a named qualification that is awarded by Langara College upon completion of a prescribed Continuing Studies program of study that is approved by Education Council and the College Board of Governors, and is administered by the Dean, Continuing Studies.

Continuing Studies micro-course – a unique course that can be completed independently or may be combined with other courses within a micro-credential.

Continuing Studies micro-credential – non-credit, stand-alone or part of an educational pathway, short duration learning experiences that are competency-based; align with industry, employer, community, and/or Indigenous community needs; and are assessed and recognized for employment or learning purposes.

Digital badge – an indicator of an accomplishment, competency, or skill that can be displayed, accessed, and verified online. They are visual emblems of achievement in digital format embedded with metadata that provide verification of a qualification. They contain shareable information about the badge issuer, badge receiver, criteria for issuance, issue date, expiration date (where applicable), and standards adhered to.

Parchment – the physical document awarded to the recipient of a Continuing Studies credential.

Program of study – specified courses that must be successfully completed to earn an identified Continuing Studies credential.

Stacking – an educational pathway creating larger educational experiences built from smaller, individually recognized ones. Alternatively, smaller educational experiences are stacked into a larger one that recognizes a coherent set of competencies.

3. POLICY**General****3.1** Langara College awards:

- a) Continuing Studies credentials and micro-credentials to students following completion of a specified program of study approved by Education Council and the College Board of Governors.
- b) Langara English for Academic Purposes credentials to students following completion of the final level of study approved by Education Council and the College Board of Governors.

3.2 Langara College Continuing Studies offers the following types of Continuing Studies credentials with the defined minimum standards:

Post-Degree Diploma	A two-year program requiring a minimum of 576 hours. A baccalaureate degree or equivalent is required for admission.
Diploma	A two-year program requiring a minimum of 576 hours.
Certificate	A one-year program requiring a minimum of 288 hours.
Short Certificate	A short-duration program ranging between a minimum of 72 hours and a maximum of 287 hours.
Langara English for Academic Purposes Certificate	Confirmed by successful completion of LEAP level 8.

3.3 All courses included in a Continuing Studies credential must be graded courses.**3.4** Students must achieve the minimum grade requirement in each required course of a program to be eligible for a Continuing Studies credential.**3.5** Langara College Continuing Studies offers non-credit micro-credentials that are stand-alone or part of an educational pathway, short duration learning experiences that are competency-based; align with industry, employer, community, and/or Indigenous community needs; and are assessed and recognized for employment or learning purposes which may be represented by verifiable, portable, and shareable digital badges.

Micro-credential	A micro-credential consists of a maximum of 71 hours of learning experiences. Students must meet approved admission requirements and successfully complete the required curriculum to receive recognition of micro-credential completion.
------------------	---

3.6 The Registrar will maintain:

- a standard for the official names of Continuing Studies credentials and their abbreviations;
- a standard for the official names of Continuing Studies micro-credentials;
- a standard for official Continuing Studies credential parchments;

- a standard for official Continuing Studies micro-credential recognition documents
- a standard for official Continuing Studies digital badges;
- a record of current Education Council-approved programs of study and their official Continuing Studies credential name; and
- a record of current, approved Continuing Studies micro-credentials and their official names.

Minimum Number of Hours to be completed at Langara College

3.7 To qualify for a Continuing Studies credential from Langara College, students are required to complete a minimum of 50% of the required hours at Langara College.

- Post-Degree Diploma: A minimum of 288 hours need to be completed at Langara.
- Diploma: A minimum of 288 hours need to be completed at Langara.
- Certificate: A minimum of 144 hours need to be completed at Langara.
- Short Certificate: A minimum of 36 hours need to be completed at Langara.
- Langara English for Academic Purposes Certificate: LEAP 8 must be completed at Langara.
- Micro-credential: All hours must be completed at Langara.

Individual programs may establish specific requirements beyond what is defined above for the number of hours to be completed at Langara. Such requirements must be approved by Education Council and published on the Continuing Studies website.

An approved Langara College exchange program is exempt from this 40% requirement.

Multiple Credentials and Micro-Credentials

3.8 A minimum of 50% of hours for a second or subsequent credential of the same level must be new hours that have not been used to satisfy requirements for a previous credential. Approved Langara College Continuing Studies micro-credentials are exempt from this requirement.

Time Limits

3.9 Education Council may approve time limits for the completion of specific programs.

Posthumous Credentials

3.10 Posthumous Continuing Studies credentials may be awarded to actively enrolled students who have substantially completed the requirements of their program and for whom successful completion was expected.

4. RESPONSIBILITY

For inquiries relating to this policy, contact the Vice-President, External Relations and Community Engagement.

5. REGULATIONS/PROCEDURESContinuing Studies Credentials and Micro-Credentials Regulations

History/Revision	
Origination Date	February 15, 2022
Amendment Date(s)	February 25, 2025 June 20, 2023
Next Review Date	February 25, 2029